



Friends of King William Animal Shelter Volunteer Guidelines

We're so glad you're here. When you volunteer with Friends, you become part of a team that cares deeply about the animals, the shelter, and the people in our communities. Together, we bring hope, resources, and compassion where it's needed most. These guidelines are here to help you feel supported, confident, and ready to jump in.

Our Spirit

- We believe in kindness, teamwork, and community.
- Most roles don't require special skills or experience—just your time, creativity, and heart.
- Every effort, big or small, makes a difference for the animals and the people who love them.

Expectations

- Respect and Positivity: Treat staff, fellow volunteers, and community members with kindness.
- Reliability: Do your best to follow through, but we understand that life happens. If you need to step back or miss an event/project, just let us know.
- Openness: Share your ideas! Creativity and fresh perspectives help us grow.

Working Together

- Support your fellow volunteers—we're a team.
- Share photos, ideas, and stories with your committee or Board Members.
- Celebrate wins, big and small. This work should be meaningful and joyful.



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Time & Flexibility

- Many roles are flexible! Give when you can.
- Some roles (like Grant Writer or Thank You Letter Volunteer) do need a bit more consistency.
- Either way, we're grateful for any time you can give.

Reporting & Communication

- Volunteers report to Friends of the King William Animal Shelter Board Members or Committee Heads, depending on the role.
- We're here to support you and work together for the sake of the animals, the shelter, and our communities.
- When in doubt, please ask. You're never on your own here.

Health & Safety

- Follow safety guidance when at the shelter or at events.
- If you're unsure about handling an animal or situation, please ask for help. Safety always comes first.
- Report any concerns or incidents to a Board Member or Committee Head right away.

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Representing Friends

- Be kind and compassionate in everything you do on behalf of Friends.
- Respect the privacy of donors and sensitive information.
- Dress comfortably and appropriately for events or activities.
- Remember, you represent not just Friends, but the animals and shelter we're all here for.

Questions & Support

- Your voice matters—whether it's a concern, a new idea, or a simple question.
- Everyone is here to listen and support you.
- Our hope is that your volunteer experience leaves you inspired and connected, knowing you've helped make life better for the animals and communities we serve.

Thank you for choosing to give your time, talents, and heart to Friends of the Regional Animal Shelter. Together, we're building a community that cares deeply and acts boldly—for the animals, for the shelter, and for each other. We look forward to making a difference together.